Graduate Certificate in Business Administration (Domestic students)

Program code
3047

Available at
Gold Coast Campus, Online, South Bank Campus

Duration
0.5 year full-time
1 year part-time

Credit points
40

Indicative fee
$21,500.00* per year (more)
* 2024 indicative annual fee

Admission requirements
Relevant work experience

(more)

Commencing in
Trimester 1, Trimester 2 and Trimester 3

Next start date
Trimester 2, 2024 (more)

Applications close
Monday, 24 June 2024
Apply Now

Important Notes

This Graduate Certificate is offered full-time on-campus at South Bank (Trimester 1 intake) or the Gold Coast (Trimester 2 intake) or Online (Trimester 1 and 2 intakes).
Alternatively, this Graduate Certificate can be completed part-time on-campus at South Bank, Gold Coast or Online (Trimester 1 and 2 intakes) or Online (Trimester 3 intake only).

About this program

This program enables managers with extensive relevant experience but without a prior undergraduate degree in a business discipline to advance their management thinking through four foundation courses as a stepping-stone to more advanced courses within the Master of Business Administration. Griffith's business administration programs are built on three core values that are crucial to doing business in the 21st century: responsible leadership, sustainable business practices and an Asia-Pacific focus.

Griffith University offers a number of study options for Business Administration. Find out more about our Business Administration programs.

Code	Program title	Campus	Intake
3047	**Graduate Certificate in Business Administration (this program)**	**Gold Coast, Online, South Bank**	**Trimester 1, Trimester 2 and Trimester 3**
3267	Graduate Certificate in Leadership and Management	Online	Trimester 1, Trimester 2 and Trimester 3
5158	Master of Business Administration	Gold Coast, Online, South Bank	Trimester 1, Trimester 2 and Trimester 3

Note: Progression is dependent upon satisfying admission requirements.

My attendance during the program

Attendance information

The Graduate Certificate in Business Administration is offered full-time on-campus at South Bank (Trimester 1 intake) and the Gold Coast (Trimester 2 intake) and is also available full-time online in both trimesters. Alternatively, the program can be completed part-time at South Bank, Gold Coast or online in Trimesters 1, 2 and 3.

The program delivery is designed to be flexible to enable students to study courses online or at other campuses if or where the program structure allows. Students will be able to access course materials, participate in learning activities, lodge assessment

items and access support services via *Learning@Griffith*. There is no requirement for on-campus attendance and access to a reliable computer with internet connection is essential.

Classes may be scheduled during the day and evening throughout the week, as well as in intensive mode (several full days in a row, often including at least some weekend class time). Sufficient classes will be scheduled in the evenings and in intensive mode to accommodate part-time students with employment or other responsibilities that limit weekday course engagement.

You will be classed as a part-time student if you are enrolled in less than 30 credit points per trimester.

Student Income Support

To be classed as a full-time student, you are required to enrol in a minimum number of credit points each standard study period. The minimum credit points for full-time enrolment in this program is 30 credit points.

Trimester 1 and Trimester 2 are deemed standard study periods. As Trimester 3 is a non-standard study period, continuing students moving from one year to the next will not be required to study during this trimester to be eligible for student income support.

Domestic students who commence in Trimester 3 may be eligible for student income support from the onset of study provided they are enrolled full-time in this study period.

Please refer to the Australian Government website for more details.

My career opportunities

My career opportunities

You will be well prepared for senior management positions in a wide range of industries and sectors. You will also develop skills and knowledge guiding you in starting your own business.

Pathways to further study

Pathways to further study

Students who successfully complete this Graduate Certificate will be eligible for entry to the Master of Business Administration (5158). Eligibility conditions apply.

Students will receive 40 credit points of credit towards the requirements of the Masters program.

What are the fees?

Fee-paying postgraduate (domestic) students

Indicative annual tuition fee

The indicative annual tuition fee is calculated based on a standard full-time study load which is usually 80 credit points.

The indicative annual tuition fee is based on current conditions and available data and should only be used as a guide. These fees are reviewed annually and are subject to change.

Tuition fees

- A fee-paying postgraduate student pays tuition fees.
- Students are liable for tuition fees for the courses they are enrolled in as at the census date.
- The tuition fee for students who commence their program prior to 2014 is charged according to the approved program fee for the trimester in which the student commenced the program.
- The tuition fee for students who commence their program from 2014 onwards is charged according to the approved program fee for the trimester in which the student is enrolled.

Program fees for the Graduate Certificate in Business Administration (3047)

Fees for this program can be found on the Programs and Courses website in the "Overview and fees" section. Select your commencing year to view your fees.

Tuition fees for your degree program

- Calculating tuition fees

Changing programs

If a postgraduate student changes to a different program they will be subject to the approved program fee for the trimester in which they are enrolled.

Further information

- Calculating your EFTSL
- Fees and Charges Procedure
    - Fees and Charges Schedules
- Higher Education Loan Program (HELP)
- Financial help and support